

Transportation/Lodging Planning Journal

Day _____ Planning Date _____

Travel Method _____ Confirmation _____ To _____

Additional _____ Transition to _____

Notes: _____

Travel Method _____ Confirmation _____ To _____

Additional _____ Transition to _____

Notes: _____

Travel Method _____ Confirmation _____ To _____

Additional _____ Transition to _____

Notes: _____

Travel Method _____ Confirmation _____ To _____

Additional _____ Transition to _____

Notes: _____

Events Planned _____

Meal Reservation AM _____ Time _____ Confirmation _____

Meal Reservation Noon _____ Time _____ Confirmation _____

Meal Reservation PM _____ Time _____ Confirmation _____

Overnight Lodging _____ Confirmation _____

Additional _____

Day _____ Planning Date _____

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Events Planned _____

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Additional _____